

JOINT CAMBRIDGE / DEERFIELD LAW ENFORCEMENT COMMITTEE
Amundson Community Center, Community Room
Tuesday, October 12, 2021, 5:15 p.m.

PER THE CDC, DANE COUNTY HAS BEEN CONSIDERED SUBSTANTIAL OR HIGH-RISK TRANSMISSION AREA FOR THE DELTA VARIANT OF COVID. THIS IS AN IN-PERSON MEETING; HOWEVER, TO MAXIMIZE PROTECTION CDC RECOMMENDS WEARING OF MASKS INDOORS IN PUBLIC SPACES. THE MEETING ROOM WILL BE SET UP FOR SOCIAL DISTANCING. THANK YOU!

AGENDA

Consideration and Possible Action on the Following:

1. **Call to Order/Roll Call**
2. **Approval of Agenda**
3. **Approval of Minutes:** August 10 and September 29, 2021, Minutes
4. **Public Comments**
5. **Reports**
 - a. Police: July, August 2021
 - b. Court: July, August 2021
6. **Unfinished Business:**
7. **New Business, Discussion and Possible Action:**
 - a. Update on Vacant Deputy Positions
 - b. 2022 Dane County Sheriff's Budget
 - c. 2022 Municipal Court Budget
8. **Next Meeting Date, Future Agenda Items, Correspondence and Miscellaneous Business**
 - a. Next regular meeting December 14, 2021
 - b. Budget
9. **Adjournment**

Persons needing special accommodations should call 423-3712 at least 24 hours prior to the meeting.
More specific information about agenda items may be obtained by calling 423-3712.
Agendas are typically posted by 4 PM on the Friday preceding the meeting at the Amundson Community Center, Cambridge Post Office, Cambridge News office and Hometown Bank and Village of Cambridge Web site at www.ci.cambridge.wi.us.

Lisa Moen, Village of Cambridge Administrator/Clerk/Treasurer

JOINT CAMBRIDGE / DEERFIELD LAW ENFORCEMENT COMMITTEE
Amundson Community Center, Community Room
Tuesday, August 10, 2021, 5:15 p.m.

PER THE CDC, DANE COUNTY HAS BEEN CONSIDERED SUBSTANTIAL OR HIGH-RISK TRANSMISSION AREA FOR THE DELTA VARIANT OF COVID. THIS IS AN IN-PERSON MEETING; HOWEVER, TO MAXIMIZE PROTECTION CDC RECOMMENDS WEARING OF MASKS INDOORS IN PUBLIC SPACES. THE MEETING ROOM WILL BE SET UP FOR SOCIAL DISTANCING. THANK YOU!

MINUTES

Consideration and Possible Action on the Following:

1. **Call to Order/Roll Call:** Trustee Wilkinson called the meeting to order at 5:15 p.m. Deerfield members present: Trustees Evenson, Wilkinson and Wiezorek. Cambridge Members present: Trustees Kumbier and Breunig (arrived at 5:30 p.m.). Others present: Lisa Moen, Cambridge Administrator/Clerk; Sheriff Barrett; Deputies VandeBurgt, Lauritsen and Sinclair; Dane County Supervisor Kate McGinnity.
2. **Approval of Agenda:** Wiezorek made a motion to approve the agenda as presented, seconded by Kumbier. Motion carried.
3. **Approval of Minutes:** June 8, 2021, Minutes: Evenson Made a motion to approve the minutes as presented, seconded by Kumbier. Motion carried.
4. **Public Comments**
 - a. Dane County Sheriff Barrett introduced himself in his new role as Dane County Sheriff.
5. **Reports**
 - a. **Police:** May, June 2021: There have been referrals for three individuals with warrants; Cambridge noise ordinance has been approved; cameras have been placed by the St. Vinny Bins in Deerfield, not sure who placed them; fence issue in Deerfield; Open house at the DCC; Cops n boppers in Cambridge – 14 kids participated, Lions club made lunch for the participants; Sinclair had been off with a broken leg and then paternity leave – he is back to help cover others vacation times and will take his remaining paternity leave in October; Solicitors for solar have received permits in both municipalities, pest control have not. *Kumbier made a motion to approve the police report, seconded by Evenson. Motion carried.*
 - b. **Court:** May, June 2021: They are now back in session. *Evenson made a motion to approve the court report, seconded by Breunig. Motion carried.*
6. **Unfinished Business:**
 - a. **Comparison of contract calls vs. county calls:** We are starting to see a lot of growth in this area, Winery in Cambridge, apartments in Deerfield. When do we need to start looking at additional deputies? How does the increase in population affect response time? These comparisons are a valuable tool when looking at these issues.
7. **New Business, Discussion and Possible Action:** None
8. **Next Meeting Date, Future Agenda Items, Correspondence and Miscellaneous Business**
 - a. Next regular meeting October 12, 2021
 - b. Budget: Moen will reach out to the courts to let them know.

9. **Adjournment:** Evenson made a motion to adjourn, seconded by Kumbier. Motion carried. Wilkinson adjourned the meeting at 5:42 p.m.

Lisa Moen, Village of Cambridge Administrator/Clerk/Treasurer

JOINT CAMBRIDGE / DEERFIELD LAW ENFORCEMENT COMMITTEE
Amundson Community Center, Senior Room
Wednesday, September 29, 2021, 9:00 a.m.

PER THE CDC, DANE COUNTY HAS BEEN CONSIDERED SUBSTANTIAL OR HIGH-RISK TRANSMISSION AREA FOR THE DELTA VARIANT OF COVID. THIS IS AN IN-PERSON MEETING; HOWEVER, TO MAXIMIZE PROTECTION CDC RECOMMENDS WEARING OF MASKS INDOORS IN PUBLIC SPACES. THE MEETING ROOM WILL BE SET UP FOR SOCIAL DISTANCING. THANK YOU!

MINUTES

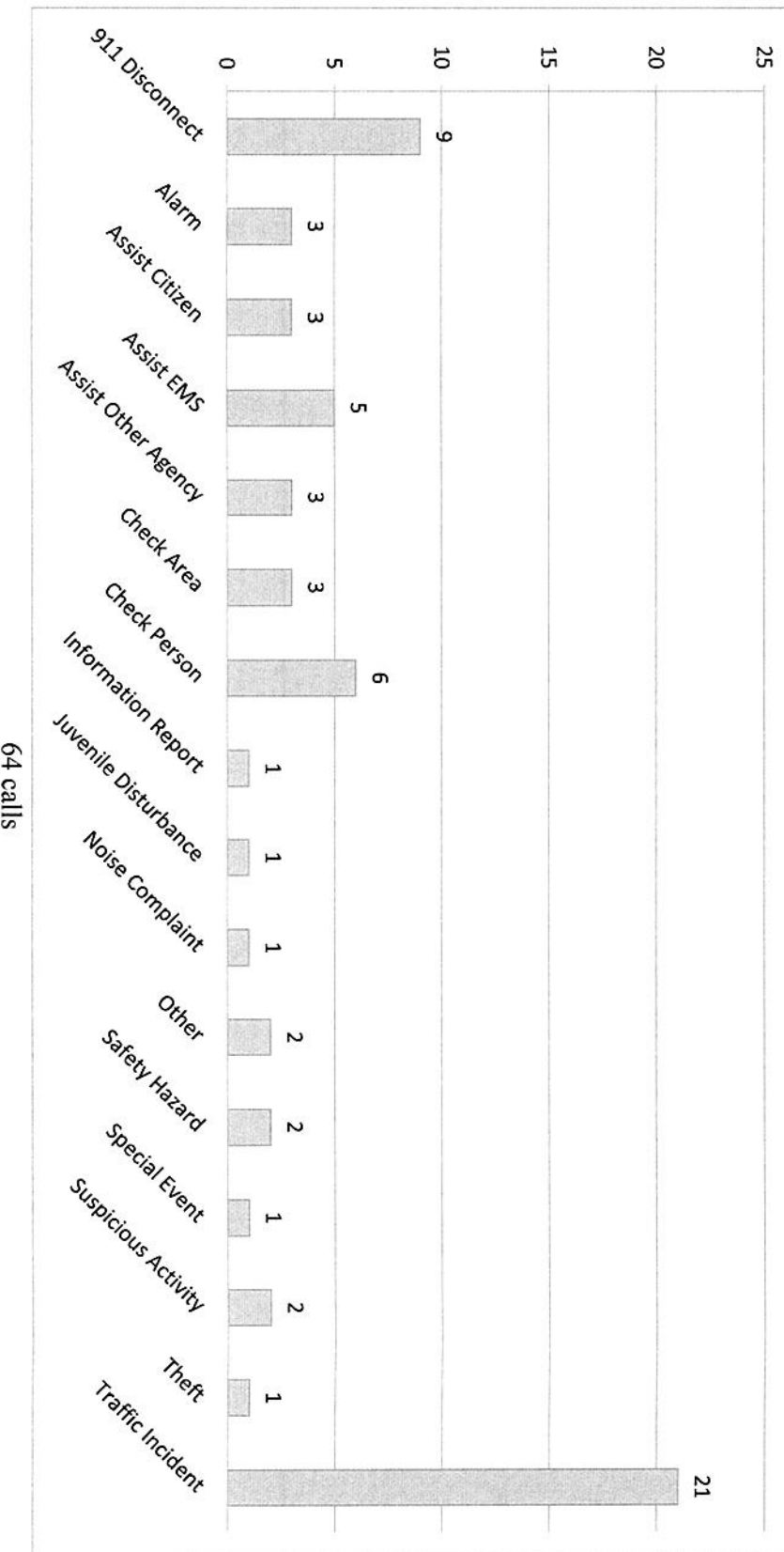
Consideration and Possible Action on the Following:

1. **Call to Order/Roll Call:** Trustee Wilkinson called the meeting to order at 9:10 a.m. Members present: Village of Deerfield: Trustees Evenson, Wilkinson and Wiezorek. Village of Cambridge: Trustee Kumbier. Excused: Trustee Rose, one vacancy. Others present: Lisa Moen, Cambridge Administrator; Lt. Triggs, Dane County Sheriff's office.
2. **Approval of Agenda:** Evenson made a motion to approve the agenda, seconded by Kumbier. Motion carried.
3. **New Business, Discussion and Possible Action:**
 - a. The Joint Law Enforcement Committee will convene in Closed Session per Section 19.85(1)(c) of the Wisconsin Statutes to consider the employment, promotion, compensation or performance evaluation data of Village employees – Interviews for Contract Deputy Position *Trustee Wilkinson made a motion to enter into closed session per Section 19.85(1)(c) of the Wisconsin Statutes to consider the employment, promotion, compensation or performance evaluation data of Village employees – Interviews for Contract Deputy Position, seconded by Trustee Evenson. Motion carried on a roll call vote.*
4. **Reconvene into Open Session:** Trustee Evenson made a motion to reconvene into open session, seconded by Trustee Kumbier. Motion carried on a roll call vote.
5. **Possible action taken on closed session:** No action taken. The Department will review the interviews and rankings from Committee members.
6. **Adjournment:** Trustee Evenson made a motion to adjourn, seconded by Trustee Kumbier. Motion carried. Trustee Wilkinson adjourned the meeting at 2:02 p.m.

Lisa Moen, Village of Cambridge Administrator/Clerk/Treasurer

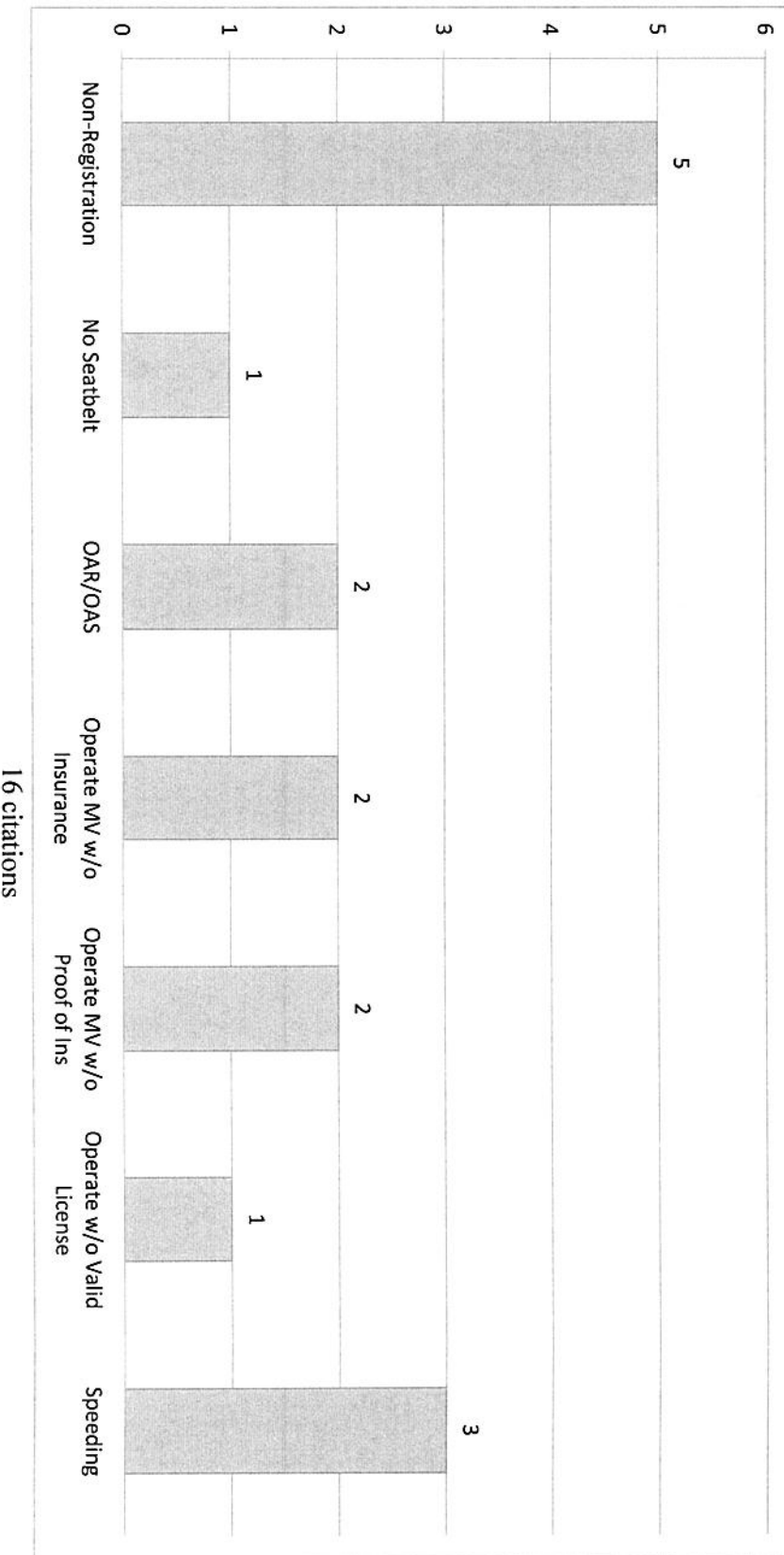


Village of Cambridge - Calls for Service
July, 2021



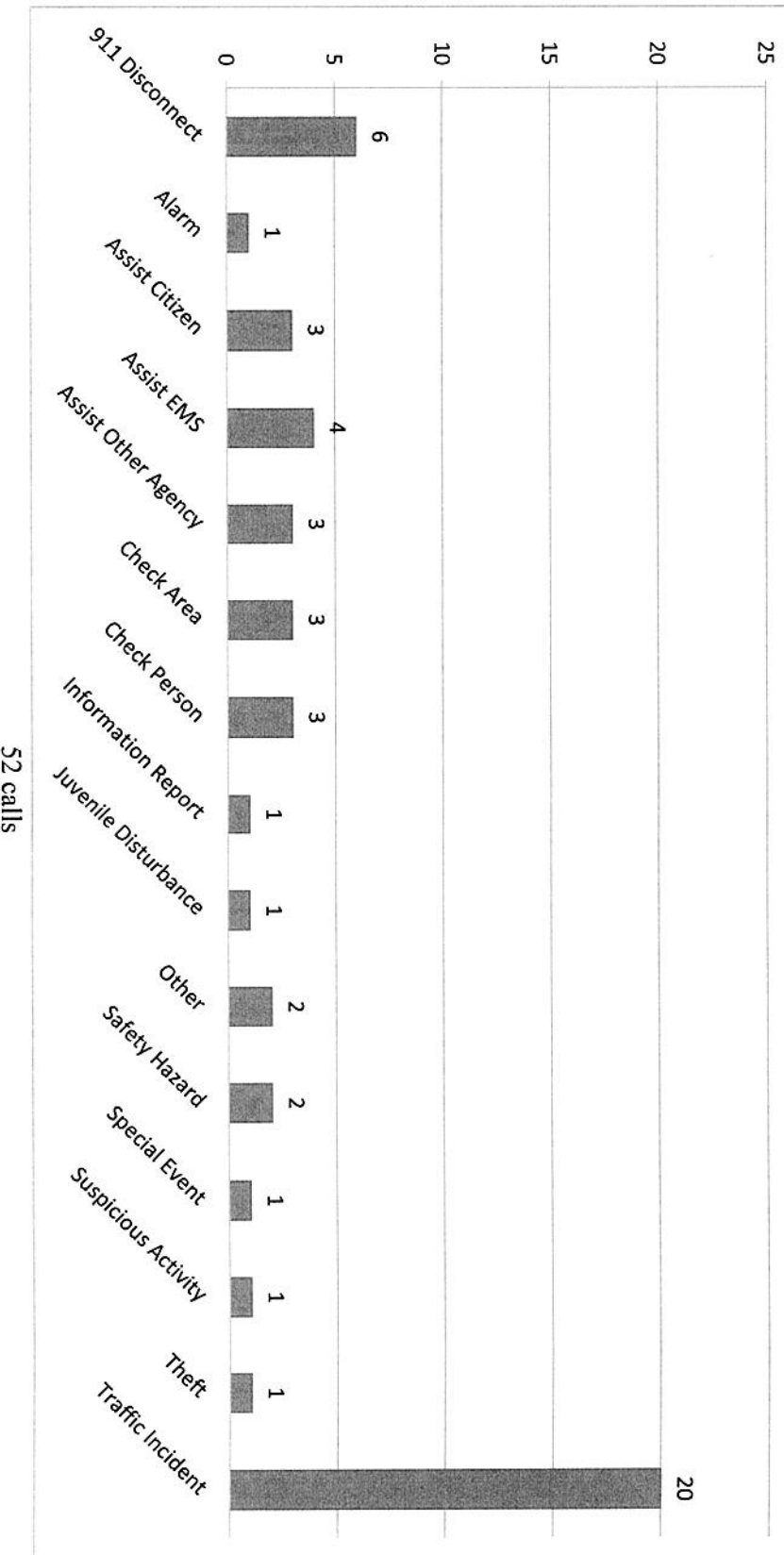


Village of Cambridge - Citations
July, 2021



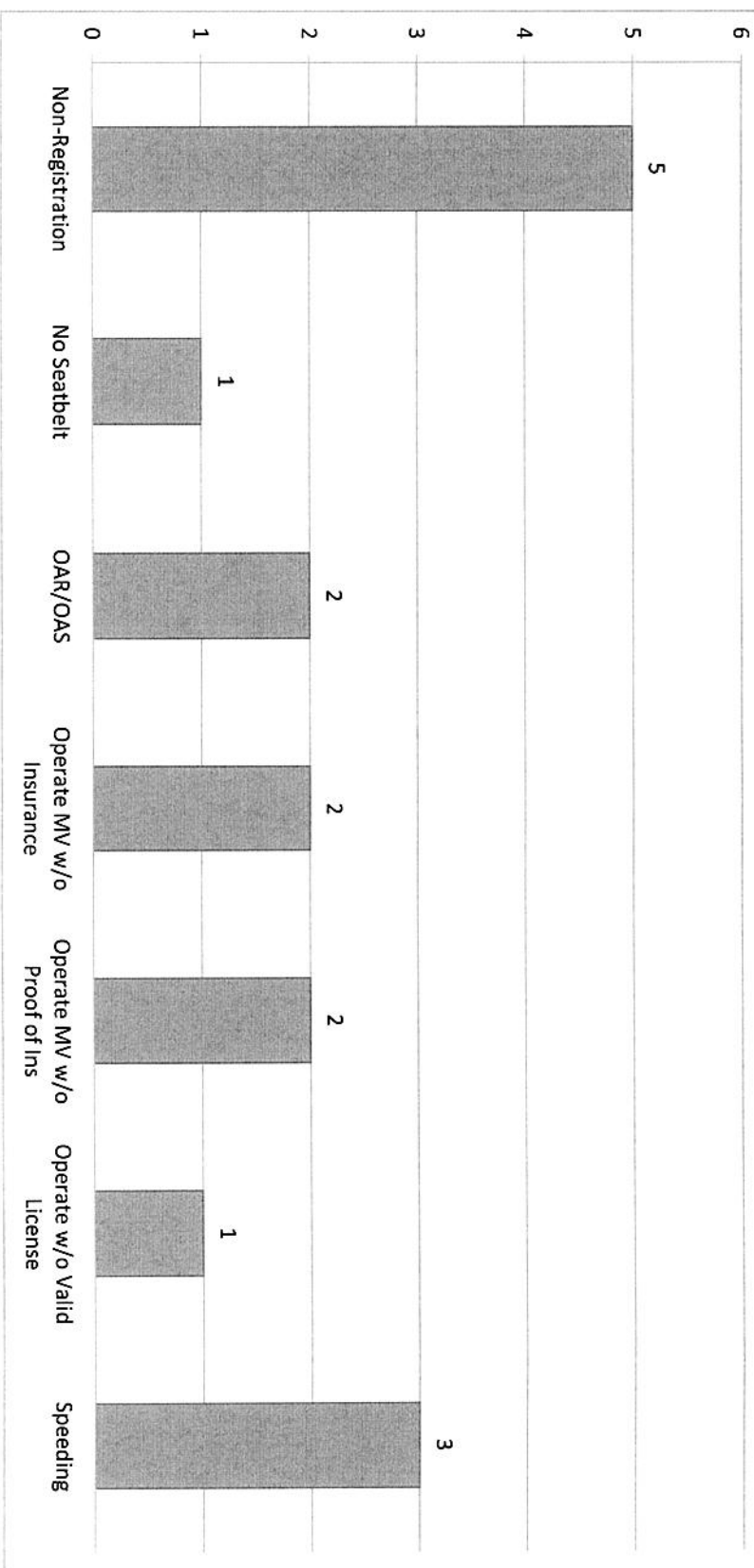


Village of Cambridge - Calls for Service - Contract Only
July, 2021





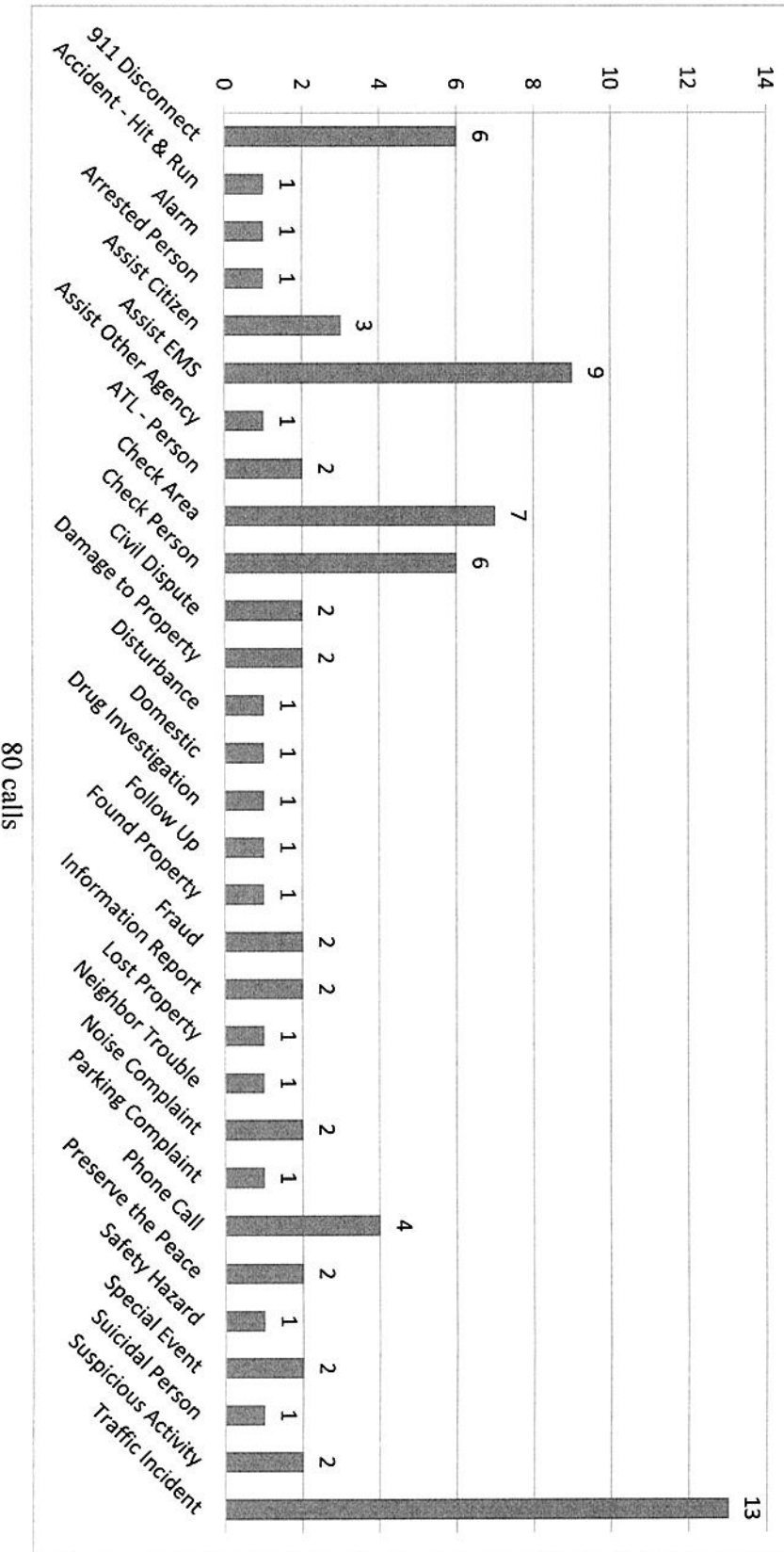
Village of Cambridge - Citations - Contract Only
July, 2021



16 citations

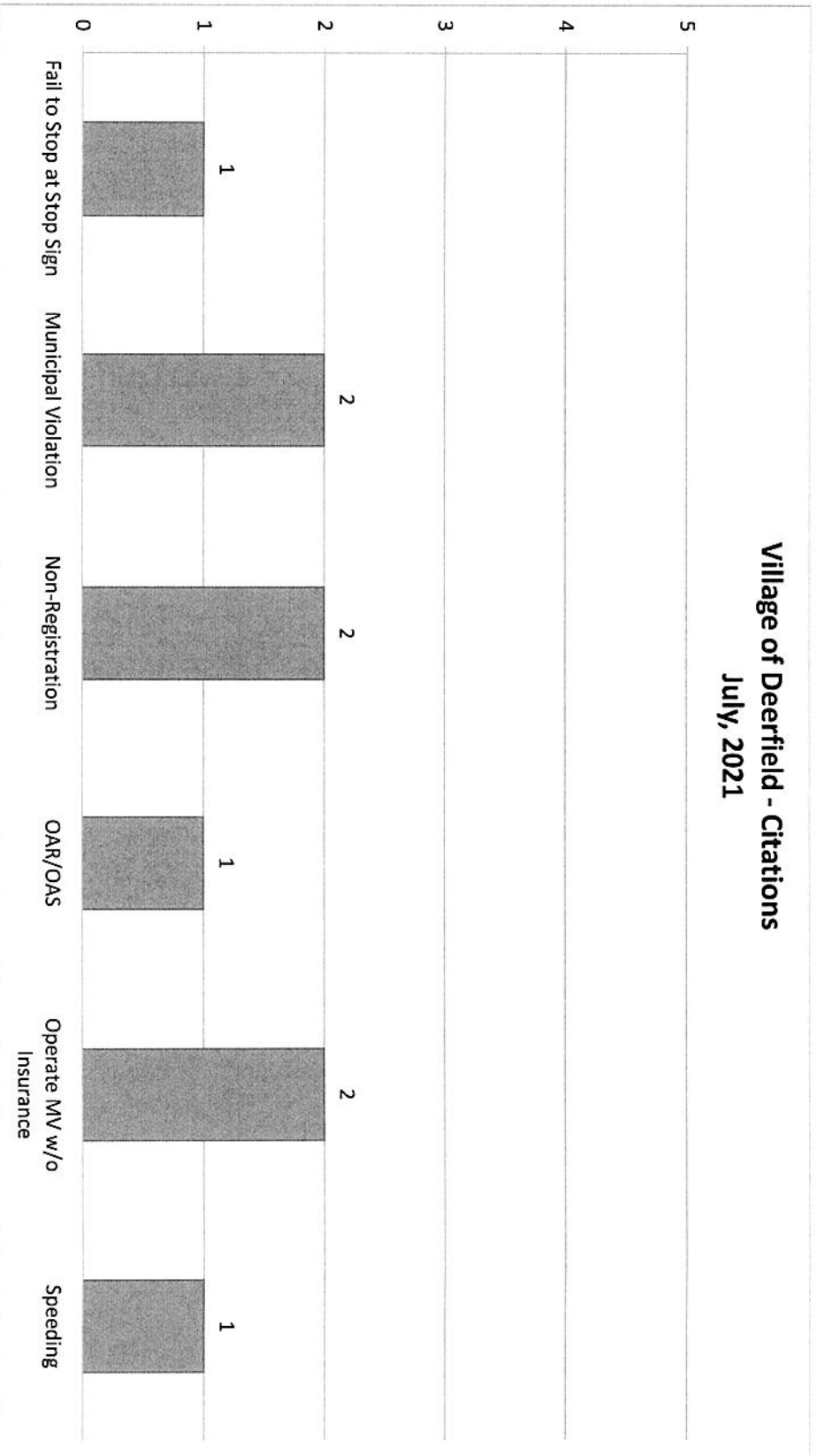


Village of Deerfield - Calls for Service
July, 2021





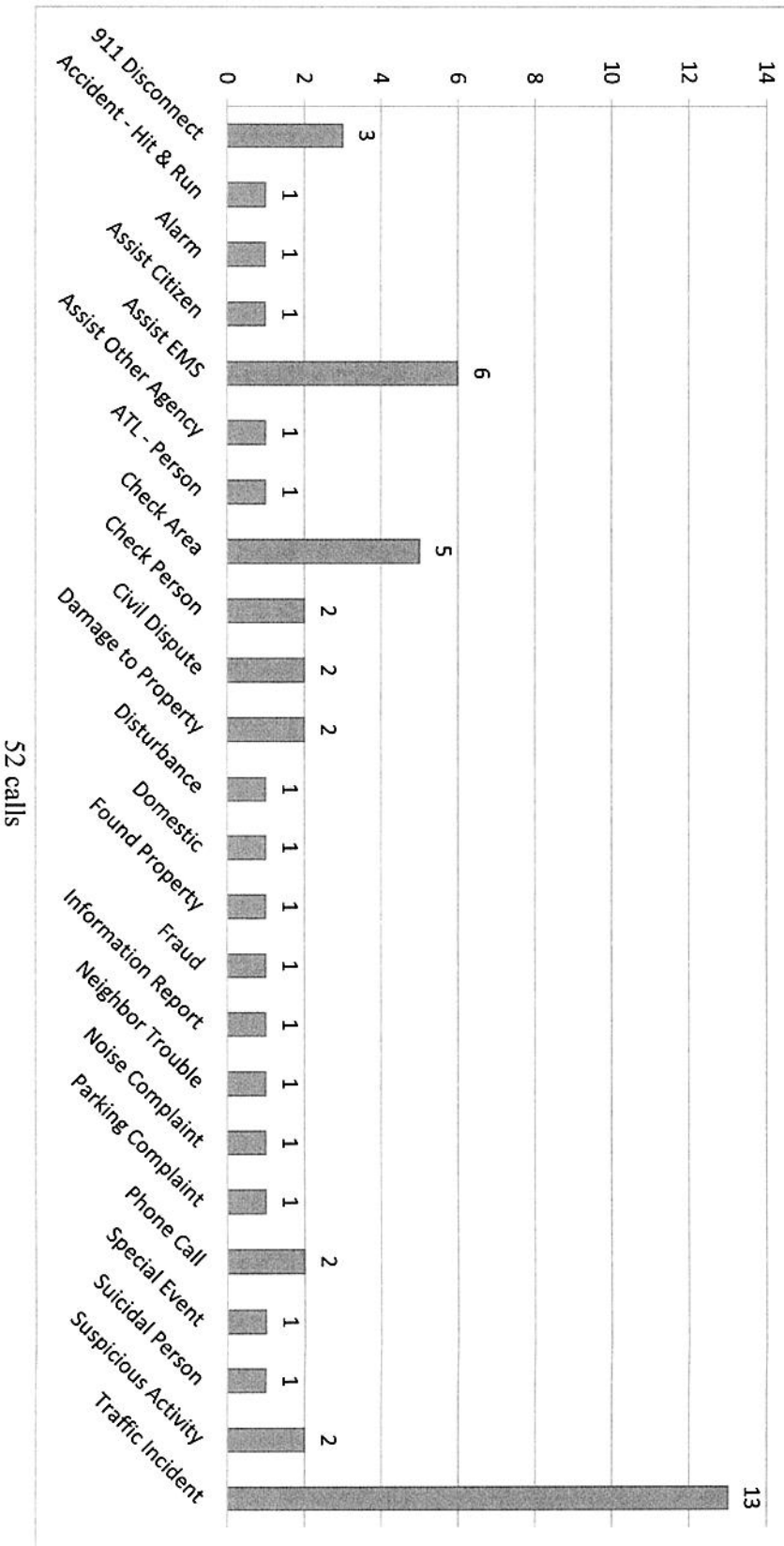
Village of Deerfield - Citations
July, 2021



9 citations

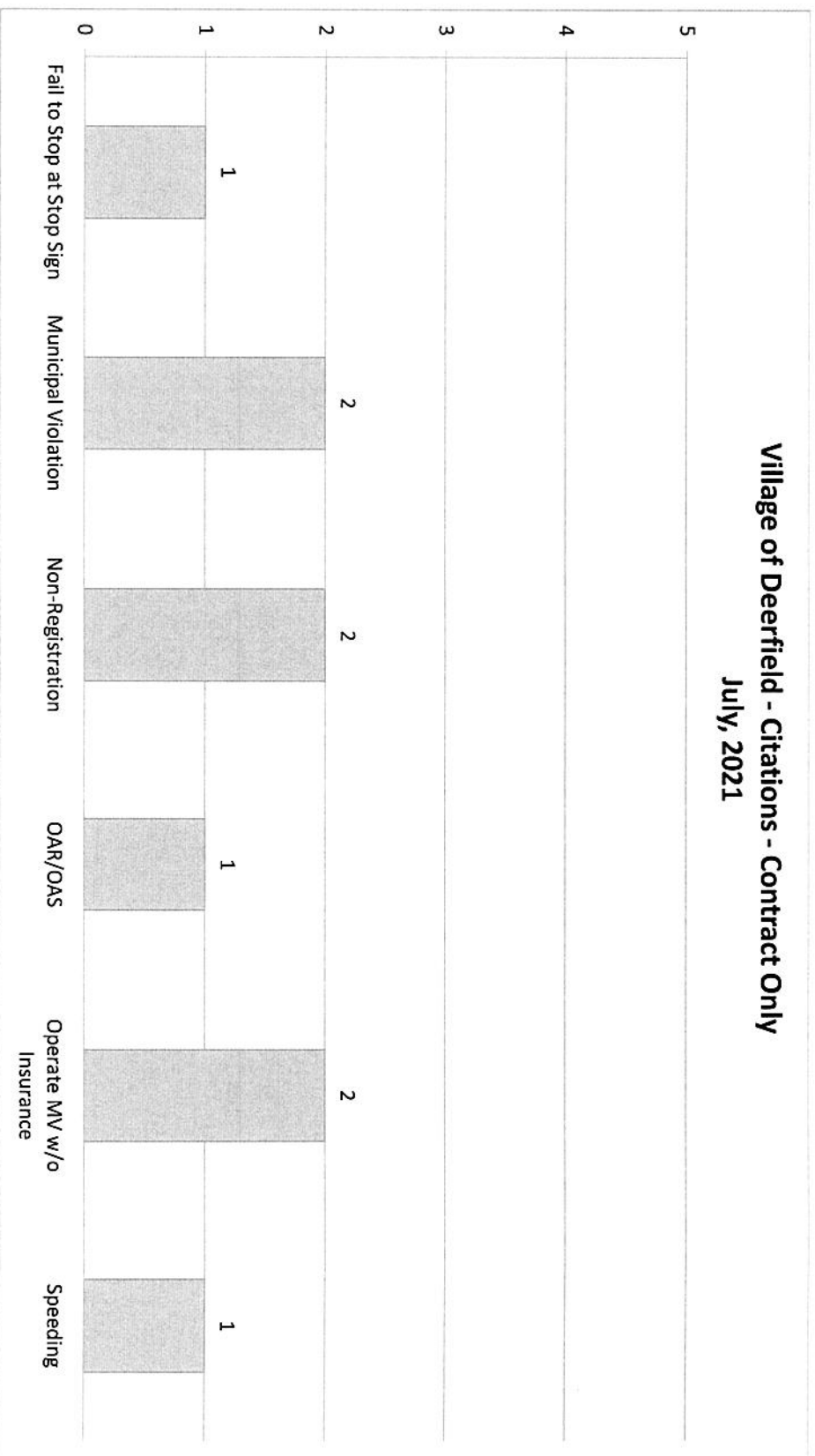


Village of Deerfield - Calls for Service - Contract Only
July, 2021





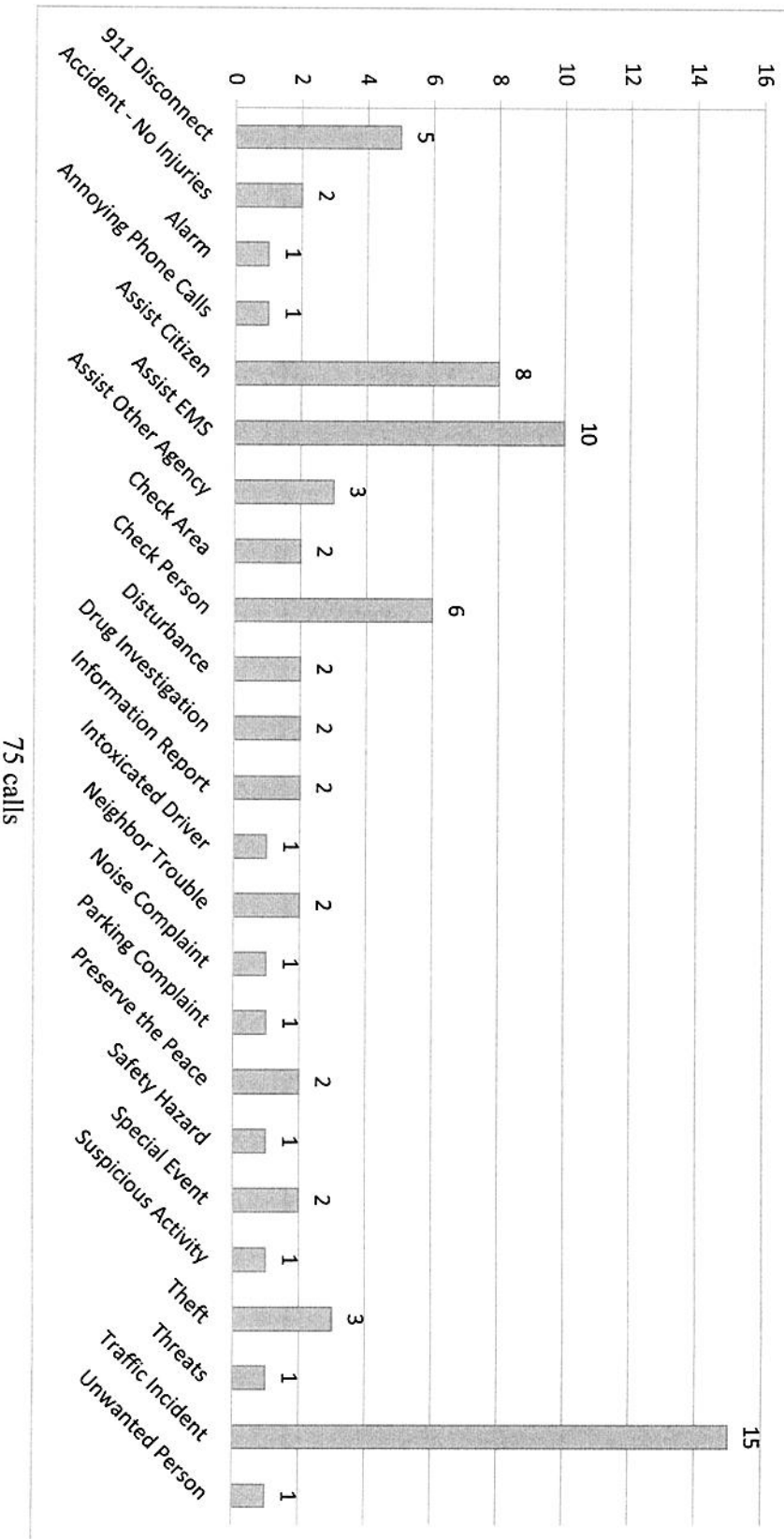
Village of Deerfield - Citations - Contract Only
July, 2021



9 citations

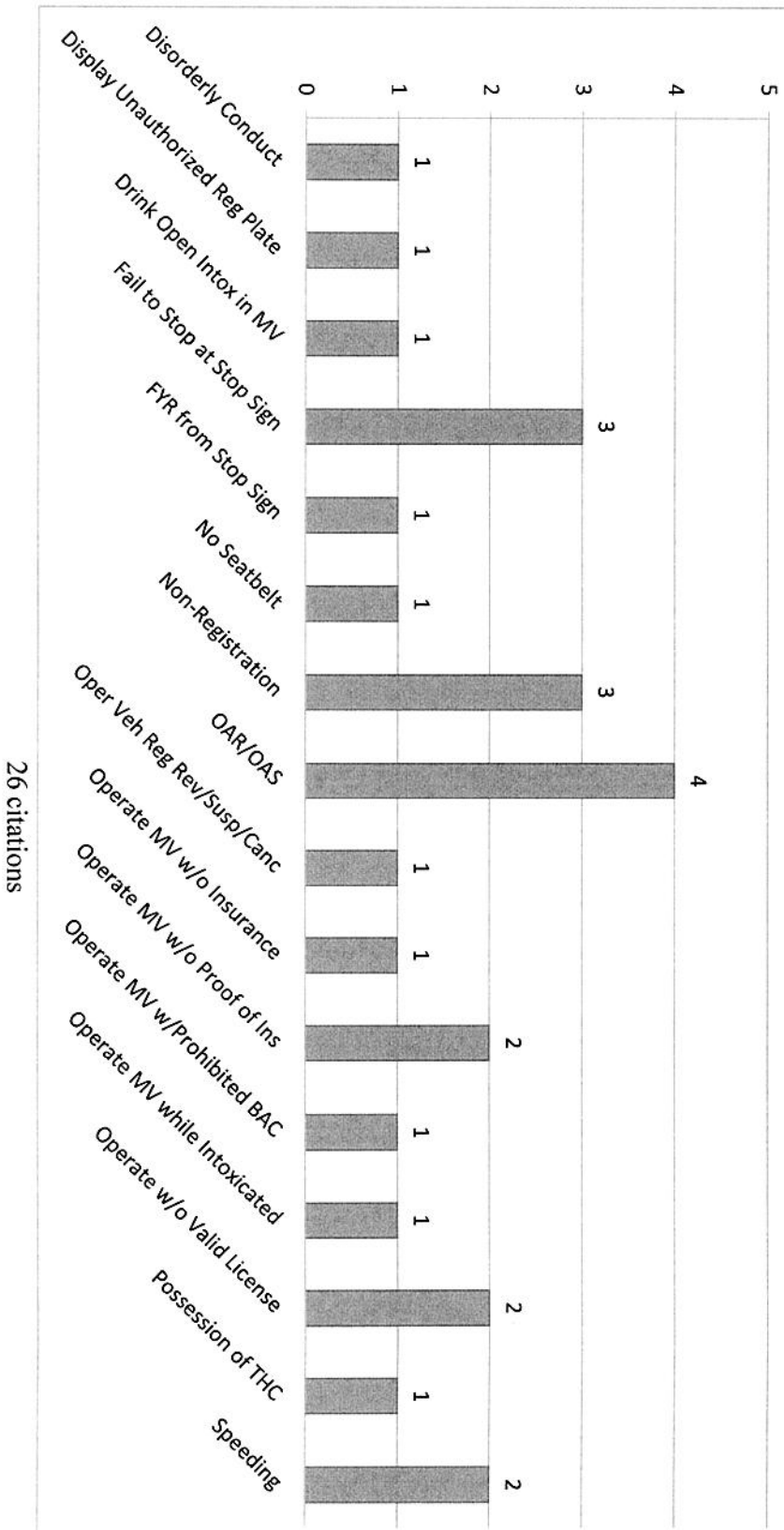


Village of Cambridge - Calls for Service
August, 2021



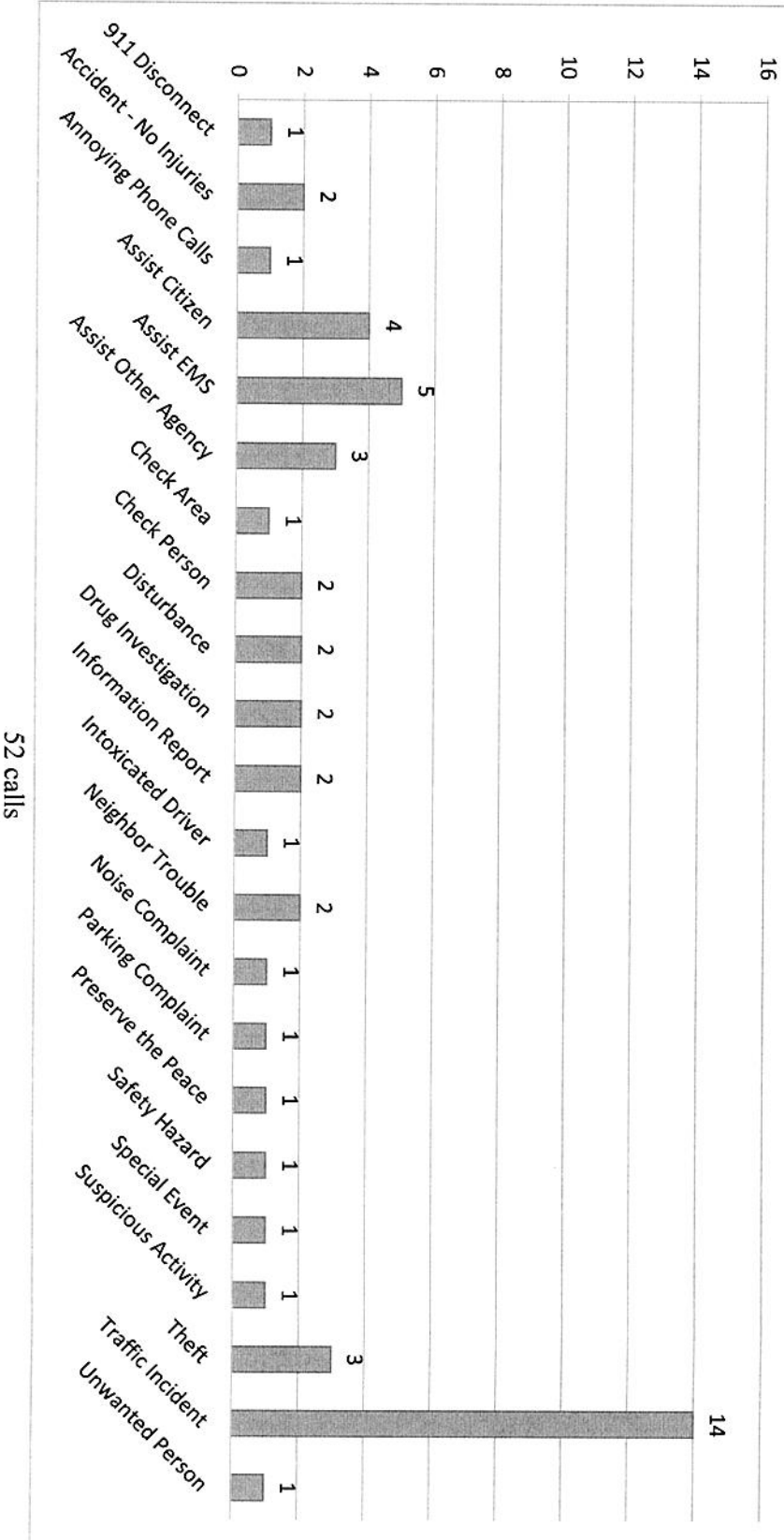


Village of Cambridge - Citations
August, 2021



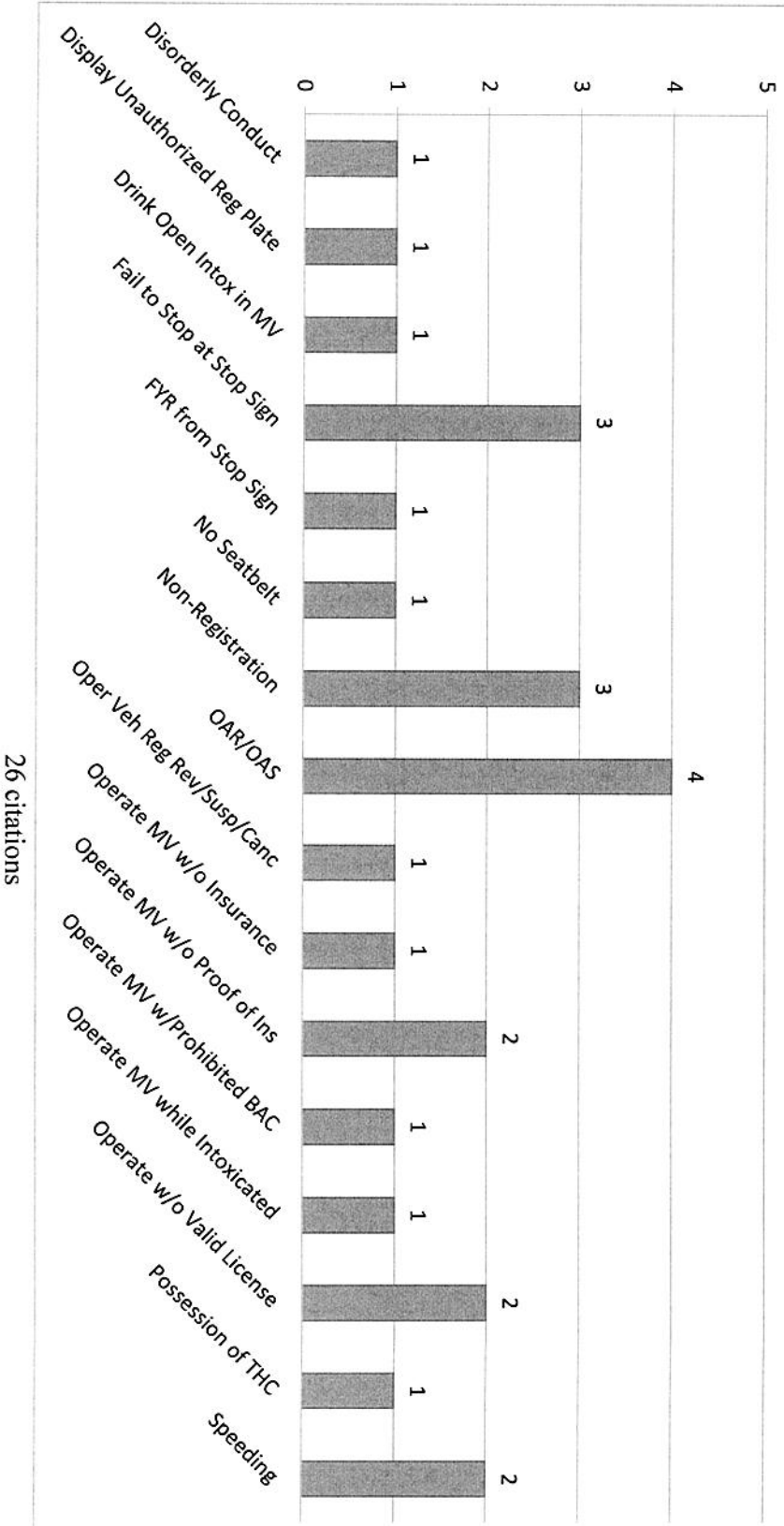


Village of Cambridge - Calls for Service - Contract Only
August, 2021



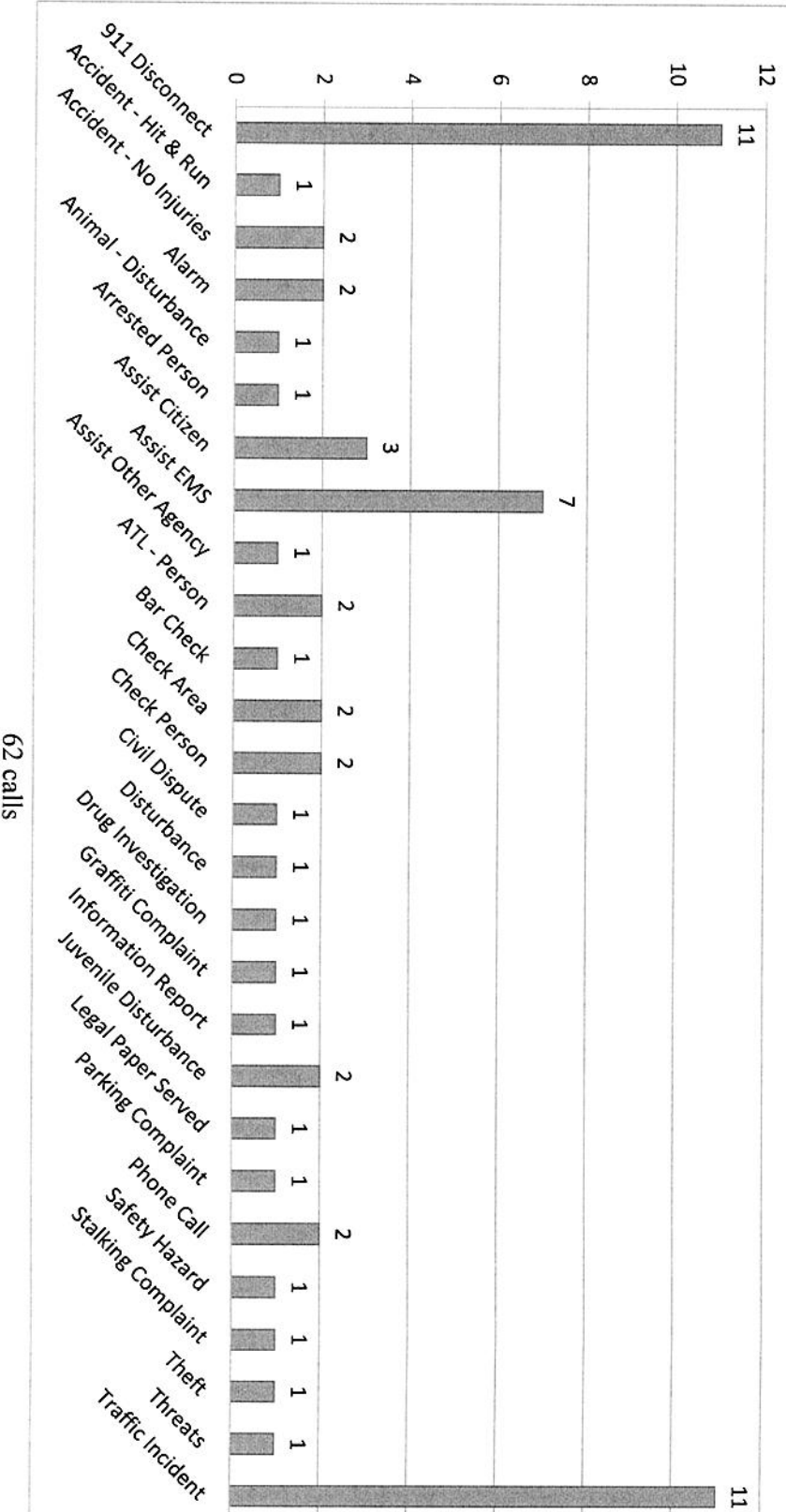


Village of Cambridge - Citations - Contract Only
August, 2021



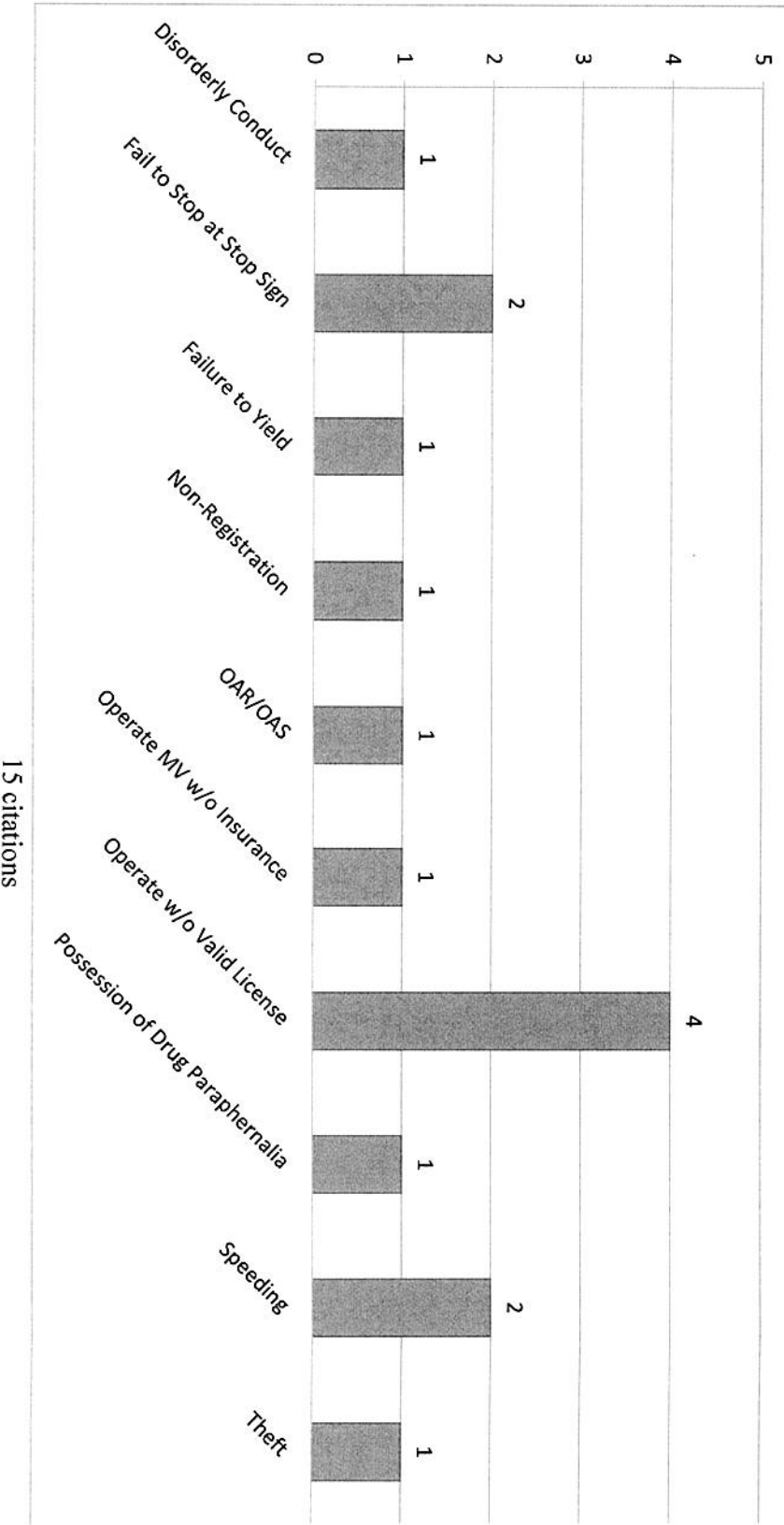


Village of Deerfield - Calls for Service
August, 2021



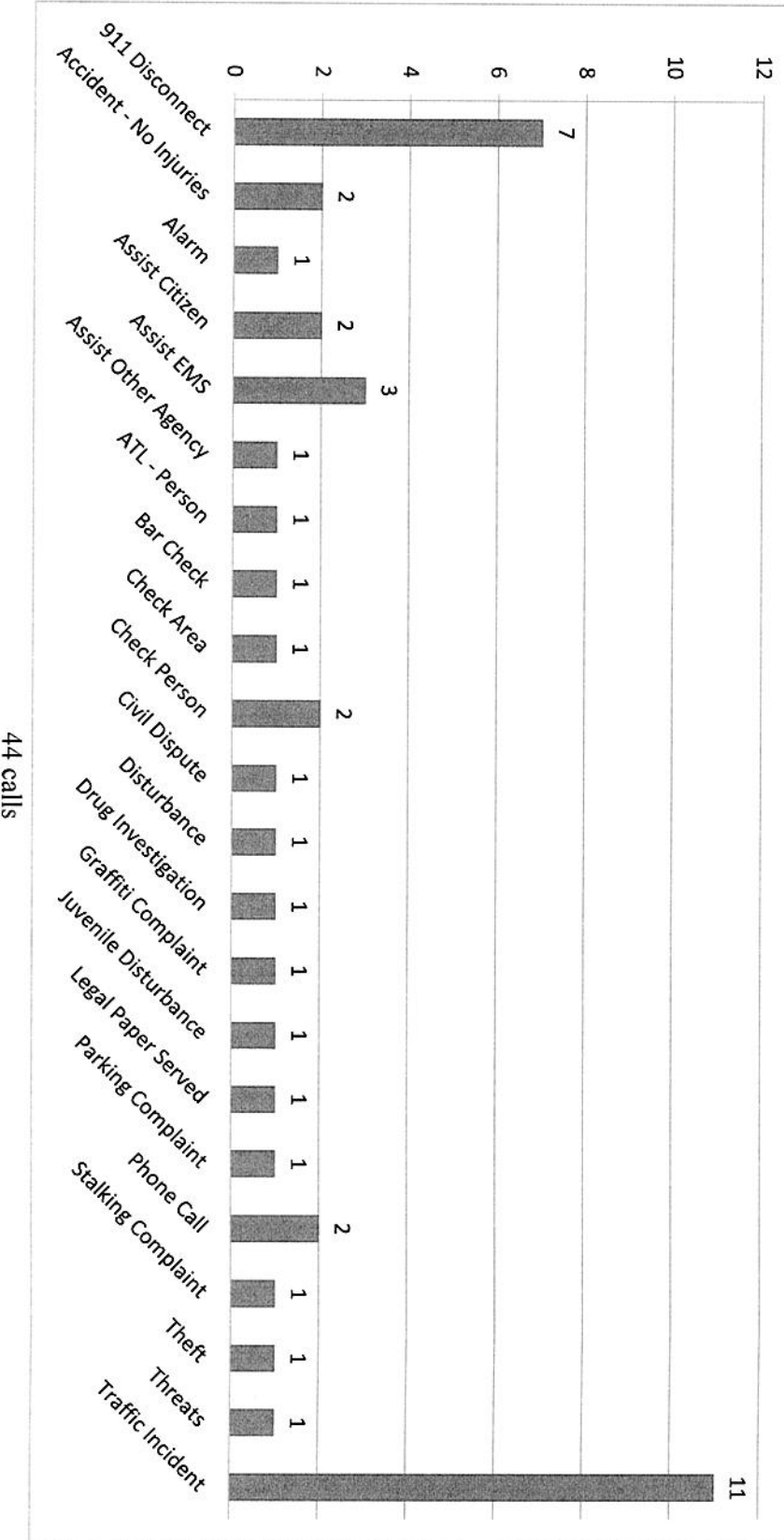


Village of Deerfield - Citations
August, 2021



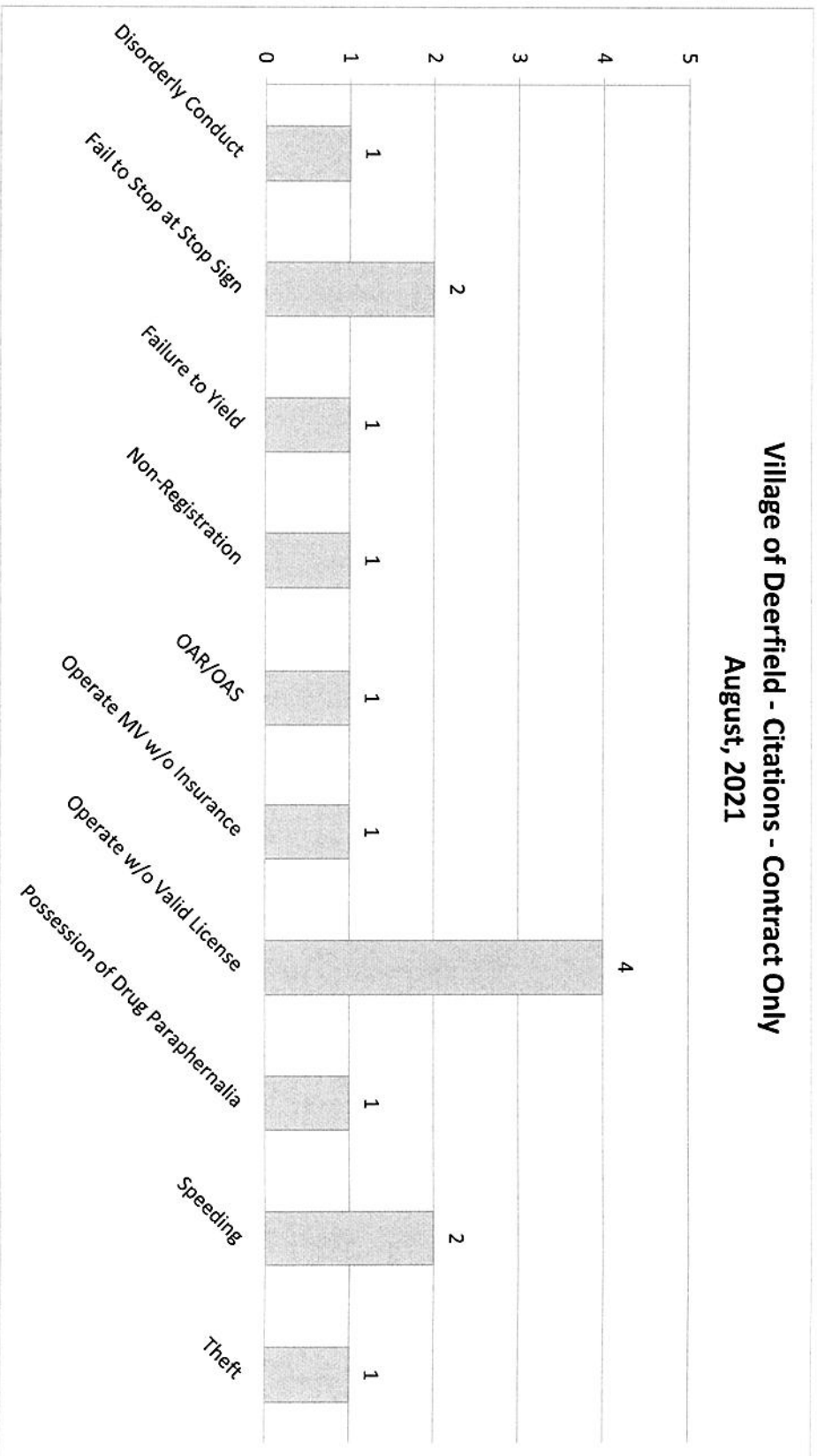


Village of Deerfield - Calls for Service - Contract Only
August, 2021





Village of Deerfield - Citations - Contract Only
August, 2021



15 citations

JOINT LAW ENFORCEMENT COMMITTEE

MONTHLY SUMMARY**

JULY, 2021

TOTAL FORFEITURES DUE CAMBRIDGE: \$130.00

TOTAL COSTS DUE CAMBRIDGE: \$ 99.00

TOTAL FORFEITURES DUE DEERFIELD \$ 640.50

TOTAL COSTS DUE DEERFIELD \$ 257.73

NUMBER OF CASES ON DOCKET FOR CAMBRIDGE: 11

NUMBER OF CASES ON DOCKET FOR DEERFIELD: 8

NUMBER OF ADJUDICATIONS FOR CAMBRIDGE: 11

NUMBER OF ADJUDICATIONS FOR DEERFIELD: 8

JOINT LAW ENFORCEMENT COMMITTEE

MONTHLY SUMMARY

**AUGUST, 2021

****THERE WERE 2 COURT DATES IN THE MONTH OF AUGUST...8/2/21 AND
8/30/21**

TOTAL FORFEITURES DUE CAMBRIDGE: \$640.00

TOTAL COSTS DUE CAMBRIDGE: \$330.00

TOTAL FORFEITURES DUE DEERFIELD \$60.00

TOTAL COSTS DUE DEERFIELD \$66.00

NUMBER OF CASES ON DOCKET FOR CAMBRIDGE: 30

NUMBER OF CASES ON DOCKET FOR DEERFIELD: 18

NUMBER OF ADJUDICATIONS FOR CAMBRIDGE: 23

NUMBER OF ADJUDICATIONS FOR DEERFIELD: 15

September 14, 2021

Captain Jan Tetzlaff
Dane County Sheriff's Office
Field Services Division
115 W Doty Street
Madison, WI 53703

Dear Captain Tetzlaff:

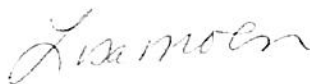
Thank you for sharing the proposed Schedule A for the Cambridge Deerfield contract. We appreciate the timeliness of receiving this and realize that it may change with contract negotiations and staff changes.

This does bring up an additional question. In your correspondence you state that Deputy Sinclair will not be returning to the contract position after his FMLA. While we are happy for Deputy Sinclair and his promotion to Sergeant, we have concerns with his position being vacated prior to a new Deputy being appointed. We have a contractual agreement to have coverage within our municipalities. We would request that he remain on the contract, at his Deputy pay, until a new Deputy is appointed. This is similar to what was done when Deputy Wittmann left the contract. It is not reasonable to expect the municipalities to be short staffed through the appointment process, and possibly road training of his replacement, if needed. Two deputies, for an extended amount of time, does not meet our needs, nor the contract. If it is not possible for him to remain, we would expect someone else to temporarily fill his position until someone is permanently appointed.


Lastly, if Deputy Sinclair were to move directly on to the Sergeant position, we do not feel that we should be paying for his FMLA. It appears that it would be a blatant move to have the Villages paying for his leave when there is no intent on returning. If he has been promoted, is a Sergeant, is not returning to the contract, the Department should be covering the FMLA.

Please do not hesitate to contact us further regarding this matter. The next meeting of our Joint Law Enforcement Committee is October 12th. A response would be appreciated prior to that meeting.

Thank you.



Lisa Moen, Administrator
Village of Cambridge



Elizabeth McCredie, Administrator
Village of Deerfield

cc: Lieutenant Triggs
Chief Deputy Nygaard
Sheriff Barrett

Lisa Moen

From: Tetzlaff, Jan <Tetzlaff@danesherriff.com>
Sent: Friday, September 24, 2021 6:56 PM
To: Lisa Moen
Cc: Nyland-Schmook, Amy; Triggs, Jonathan; Nygaard, Christopher; Barrett, Calvin
Subject: RE: VCAM-VDEE 2022 Contract Cost Projections

Hi Lisa,

Thank you for your email and the letter. Please know that the Sheriff's Office is very aware of the staffing requirement in the contract and committed to providing exceptional service to the Villages. We will work with the Villages on an agreeable solution as far as meeting our commitment due to Deputy Sinclair's promotion to Sergeant. Deputy Sinclair's promotion is not starting until after his FMLA due to the fact that he has a probationary period while he is a Sergeant. This is by no means a way for you to carrying the burden of covering his salary. I apologize that I wasn't more clear in the email I sent and I agree you should not have to cover Dep. Sinclair's salary costs now that he is not returning. You have only been billed for his salary up until the end of pay period 18, which was when the Sheriff promoted him. Moving forward the villages will not be billed the remainder of Sinclair's FMLA. Unfortunately it is not fair to Deputy Sinclair to delay his promotion and we cannot have him working in the contract as a Sergeant due to the deputies' labor agreement.

I believe we have 11 deputies who have expressed interest in working in the contract. We have a number of excellent candidates on the list, but many will still need to be patrol trained. If a non-patrol trained person is selected we will work with you on some reasonable backfill options until the person can fill the contract position. We will have those options determined before your Oct 12 meeting and most certainly by the time the person is selected which should be before that meeting since interviews are scheduled for next week.

As I am sure Lt. Triggs has told you, Dep. Vande Burgt will also be leaving as he has been selected to work on the Freeway Service Team. John will continue to work in the Cambridge-Deerfield Contract until the deputy selected to replace him is trained.

Please feel free to call me or email with any other concerns.

Thank you

Jan Tetzlaff

From: Lisa Moen <LMoen@ci.cambridge.wi.us>
Sent: Thursday, September 16, 2021 7:02 PM
To: Tetzlaff, Jan <Tetzlaff@danesherriff.com>
Cc: Nyland-Schmook, Amy <nyland@danesherriff.com>; Triggs, Jonathan <triggs@danesherriff.com>; Nygaard, Christopher <Nygaard@danesherriff.com>; Barrett, Calvin <Barrett.Kalvin@danesherriff.com>
Subject: RE: VCAM-VDEE 2022 Contract Cost Projections

Hi,

Thank you for sharing the Schedule A. Our Joint Law Enforcement Committee will be reviewing it at their next meeting, October 12th. We will be in contact with any questions that may arise.

We are working with Lt. Triggs on the replacement of Deputy Sinclair. We are hopeful that this will be completed in the near future. However, the Villages of Cambridge and Deerfield have some concerns regarding this vacancy. Please see the attached letter.

Thank you.

Lisa Moen

Lisa Moen, Administrator/Clerk/Deputy Treasurer
Village of Cambridge
PO Box 99 Cambridge, WI 53523
ci.cambridge.wi.us
608-423-3712

From: Tetzlaff, Jan <Tetzlaff@danesherriff.com>
Sent: Friday, September 3, 2021 4:05 PM
To: Lisa Moen <LMoen@ci.cambridge.wi.us>; Mark McNally <MMcNally@ci.cambridge.wi.us>
Cc: Nyland-Schmook, Amy <nyland@danesherriff.com>; Triggs, Jonathan <triggs@danesherriff.com>
Subject: VCAM-VDEE 2022 Contract Cost Projections

Hi Lisa and Mark:

The 2022 Schedule A related to our contract for law enforcement services with Cambridge-Deerfield went out in the USPS mail this week. Attached is an electronic copy of the documents. We will send an update once the deputies' contract is settled and once a deputy has been selected by the villages to replace Dep. Sinclair (he was promoted to Sergeant and will not be returning to the contract after his FMLA). Lt. Triggs will be in touch to discuss the recruitment for Sinclair's replacement.

Please let me know if you have any questions about the new estimates or if you would like me to attend your board meeting when the contract is discussed.

We appreciate your support and commitment to our partnership.

Thank you

Jan Tetzlaff
Captain
Dane County Sheriff's Office
Field Services Division



SHERIFF KALVIN D. BARRETT
DANE COUNTY SHERIFF'S OFFICE

CHRISTOPHER J. NYGAARD, Chief Deputy
(608) 284-6167



DAVID R. DOHNAL
Captain, Administrative Services
(608) 284-6175

TIM R. SCHUETZ
Captain, Support Services
(608) 284-6186

KERRY W. PORTER
Captain, Security Services
(608) 284-6165

JANICE L. TETZLAFF
Captain, Field Services
(608) 284-6870

August 30, 2021

President Mark McNally
Village of Cambridge
PO Box 99
Cambridge, WI 53523-0099

Dear Mr. McNally:

Enclosed/attached you will find the updated Schedule A regarding the estimated contract costs for 2022 for your municipality.

In 2022, you may see an increase in cost as you are expected to have a new squad deployed. Additionally, the deputies are in negotiations for a pay increase. The potential pay increase is not reflected in the Schedule A, but could be a 1-3% increase in the hourly salary. This will be slightly offset as the health insurance is expected to decrease by 9%.

We look forward to continuing to provide your community policing services throughout 2022. We appreciate your support and commitment to our partnership in the upcoming year.

Please feel free to contact me directly at (608) 284-6870 with any questions you may have. Thank you.

Sincerely,

KALVIN D. BARRETT
SHERIFF OF DANE COUNTY

Jan Tetzlaff
Captain
Field Services Division

Villages of Cambridge & Deerfield
Schedule A

2022

Projection-FTE and Vehicle

Estimated cost of 4 full-time positions at 37 1/2 hours a week

	Lauritsen	Reynolds	Vandeburgt	Sinclair
Deputy's hourly wage with benefits	\$ 69.94	\$ 69.72	\$ 66.36	\$ 62.48
Clerical Support (3.7% of lowest dep)	\$ 2.31	\$ 2.31	\$ 2.31	\$ 2.31
Liability Insurance	\$ 1.11	\$ 1.11	\$ 1.11	\$ 1.11
Initial Training	\$ 0.44	\$ 0.44	\$ 0.44	\$ 0.44
Inservice Training	\$ 0.23	\$ 0.23	\$ 0.23	\$ 0.23
Deputy's Wage and Support Costs	\$ 74.03	\$ 73.81	\$ 70.45	\$ 66.57
37 1/2 hours multiplied by 52	1,950	1,950	1,950	1,950
Projected annual cost	\$ 144,358.50	\$ 143,929.50	\$ 137,377.50	\$ 129,811.50
Total deputy's wages and support costs				\$ 555,477.00
Vehicle Depreciation			Squad #86 \$ 8,750.00	Squad #115 \$ 8,313.33
Schedule changed to 4 year replacement. Squad 86 ordered in 2021			new squad 2022	new squad - 2019
Vehicle Insurance			\$ 124.25	\$ 113.60
Vehicle Maintenance			\$ 2,562.44	\$ 2,562.44
Vehicle Equipment Depreciation w/o AED			\$ 1,294.50	Met
Squad 86 - some new equip needed - new design by Ford				
Supply Fee			\$ 102.61	\$ 102.61
Annual Vehicle Cost			\$ 12,833.80	\$ 11,091.98
Total Annual Vehicle Cost				\$ 23,925.78
Cost of full-time positions and vehicle				\$ 579,402.78
Dane County Indirect Costs (4.0%)				\$ 23,176.11
Total Estimated Cost of Annual Contract				\$ 602,578.89

VILLAGE OF CAMBRIDGE/DEERFIELD

LAURITSEN	2021	2021	2022	2022
15/9	eff 12/20/20 PP1-13	eff 6/20/21 PP14-26	eff 12/19/21 PP1-13	eff 6/19/22 PP14-26
Pay Rate	35.05	35.05	35.05	35.05
Longevity 12%	4.21	4.21	4.21	4.21
Incentive 18%	6.31	6.31	6.31	6.31
SubTotal	45.57	45.57	45.57	45.57
Retirement 13.59%	6.19	6.19	6.19	6.19
SS	3.49	3.49	3.49	3.49
Health HMO/F	12.90	12.90	11.74	11.74
Dental F	0.85	0.85	0.88	0.88
Disability	0.22	0.22	0.22	0.22
Life	0.01	0.01	0.01	0.01
W/C	1.46	1.46	1.46	1.46
U.A.	0.38	0.38	0.38	0.38
Total	71.07	71.07	69.94	69.94
PP's	13	13	13	13
Hours	975	975	975	975
	\$ 69,293.25	\$ 69,293.25	\$ 68,191.50	\$ 68,191.50
		\$ 138,586.50		\$ 136,383.00

SINCLAIR	2021	2021	2022	2022
15/07	eff 12/20/20 PP1-13	eff 6/20/21 PP14-26	eff 12/19/21 PP1-13	eff 6/19/22 PP14-26
Pay Rate	32.55	32.55	32.55	32.55
Longevity 3%	0.98	0.98	0.98	0.98
Incentive 12%	3.91	3.91	3.91	3.91
SubTotal	37.44	37.44	37.44	37.44
Retirement 13.59%	5.09	5.09	5.09	5.09
SS	2.86	2.86	2.86	2.86
Health POS/F	14.31	14.31	14.65	14.65
Dental F	0.85	0.85	0.88	0.88
Disability	-	-	-	-
Life	0.01	0.01	0.01	0.01
W/C	1.17	1.17	1.17	1.17
U.A.	0.38	0.38	0.38	0.38
Total	62.11	62.11	62.48	62.48
PP's	13	13	13	13
Hours	975	975	975	975
	\$ 60,557.25	\$ 60,557.25	\$ 60,918.00	\$ 60,918.00
		\$ 121,114.50		\$ 121,836.00

Clerical Support 3.7% of lowest salary

2.31

REYNOLDS A	2021	2021	2022	2022
15/9	eff 12/20/20 PP1-25	eff 12/5/21 PP26	eff 12/19/21 PP1-13	eff 6/19/22 PP14-26
Pay Rate	33.76	35.05	35.05	35.05
Longevity 12%	4.05	4.21	4.21	4.21
Incentive 18%	6.08	6.31	6.31	6.31
SubTotal	43.89	45.57	45.57	45.57
Retirement 13.59%	5.96	6.19	6.19	6.19
SS	3.36	3.49	3.49	3.49
Health HMO/F	12.90	12.90	11.74	11.74
Dental F	0.85	0.85	0.88	0.88
Disability	-	-	-	-
Life	0.01	0.01	0.01	0.01
W/C	1.39	1.46	1.46	1.46
U.A.	0.38	0.38	0.38	0.38
Total	68.74	70.85	69.72	69.72
PP's	25	1	13	13
Hours	1,875	75	975	975
	\$ 128,887.50	\$ 5,313.75	\$ 67,977.00	\$ 67,977.00
		\$ 134,201.25		\$ 135,954.00

VANDEBURGT	2021	2021	2022	2022
15/07	eff 12/20/20 PP1-13	eff 6/20/21 PP14-26	eff 12/19/21 PP1-13	eff 6/19/22 PP14-26
Pay Rate	33.76	33.76	33.76	33.76
Longevity 9%	3.04	3.04	3.04	3.04
Incentive 18%	6.08	6.08	6.08	6.08
SubTotal	42.88	42.88	42.88	42.88
Retirement 13.59%	5.83	5.83	5.83	5.83
SS	3.28	3.28	3.28	3.28
Health HMO/F	12.90	12.90	11.74	11.74
Dental F	0.85	0.85	0.88	0.88
Disability	-	-	-	-
Life	0.01	0.01	0.01	0.01
W/C	1.36	1.36	1.36	1.36
U.A.	0.38	0.38	0.38	0.38
Total	67.49	67.49	66.36	66.36
PP's	13	13	13	13
Hours	975	975	975	975
	\$ 65,802.75	\$ 65,802.75	\$ 64,701.00	\$ 64,701.00
		\$ 131,605.50		\$ 129,402.00

Percentages and Calculations Used in Cost Projections for Deputies

	2021	2022
Sworn		
Retirement %:	13.59%	13.59%
Non-Sworn		
Retirement %:	7.95%	7.95%
Social Security:	7.65%	7.65%
WPPA Health		
HMO/F:	\$ 12.90 \$	11.74
WPPA Health		
HMO/S:	\$ 5.49 \$	5.00
Non-WPPA		
Health HMO/F:	\$ 12.10 \$	11.01
Non-WPPA		
Health HMO/S:	\$ 5.15 \$	4.68
WPPA Dental/F:	\$ 0.85 \$	0.88
WPPA Dental/S:	\$ 0.30 \$	0.31
Non-WPPA		
Dental/F:	\$ 0.80 \$	0.82
Non-WPPA		
Dental/S:	\$ 0.28 \$	0.29
Disability:	sed on individual	ased on individual
Life:	sed on individual	ased on individual
W/C Sworn:	3.17%	3.17%
W/C Non-Sworn	0.19%	0.19%
Wages:		

2021	ACTUAL	PREMIUM	COUNTY PAYS	EMPLOYEE PAYS	1950 CO COST	2080 CO COST
HMO	SINGLE	\$ 892.33	\$ 892.33	\$ -	\$5.49	\$5.15
HMO	FAMILY	\$ 2,096.97	\$ 2,096.97	\$ -	\$12.90	\$12.10
POS	SINGLE	\$ 1,021.77	\$ 989.41	\$ 32.36	\$6.09	\$5.71
POS	FAMILY	\$ 2,401.15	\$ 2,325.10	\$ 76.05	\$14.31	\$13.41
DEN	SINGLE	\$ 48.94	\$ 48.94	\$ -	\$0.30	\$0.28
DEN	FAMILY	\$ 138.02	\$ 138.02	\$ -	\$0.85	\$0.80

2022	ESTIMATE	PREMIUM	COUNTY PAYS	EMPLOYEE PAYS	1950 CO COST	2080 CO COST
HMO	SINGLE	\$ 878.95	\$ 811.95	\$ -	\$5.00	\$4.68
HMO	FAMILY	\$ 2,065.51	\$ 1,908.07	\$ -	\$11.74	\$11.01
POS	SINGLE	\$ 1,057.53	\$ 1,012.89	\$ 44.65	\$6.23	\$5.84
POS	FAMILY	\$ 2,485.19	\$ 2,380.27	\$ 104.92	\$14.65	\$13.73
DEN	SINGLE	\$ 50.65	\$ 50.65	\$ -	\$0.31	\$0.29
DEN	FAMILY	\$ 142.85	\$ 142.85	\$ -	\$0.88	\$0.82

HEALTH - HMO DECREASE 1.5%, POS INCREASE 3.5% - PER HELEN 5/4/21

(EMPLOYEE SHARE IS 25% OF DIFFERENCE BETWEEN POS AND HMO)

DENTAL - INCREASE 3.5% - PER HELEN 5/4/21

SOCIAL SECURITY - 7.65% PER CATHY LIPPART (2019 rate)

RETIREMENT - 7.95% GENERAL (same as 2020), 13.59% WPPA (0.1 increase) - PER HELEN 8/18/20

WAGES - NO INCREASE OR DECREASE - PER HELEN 8/18/20

W/C - 3.17% SWORN, 0.19% MOST NON-SWORN, 3.94% SW's AND CERTAIN CLERICAL - PER DIMAGGIO 1/13/21

Indirect Cost Explanation

Indirect costs are charged when contracted services are provided. They are the Sheriff's Office fair-share of the service departments' costs. Central service departments provide services primarily to other departments (i.e., Information Management, Payroll, Employee Relations, Facilities Management/Maintenance, Building-Use, etc.).

The basis for this is the Central Services Cost Allocation Plan that is prepared by an outside firm in compliance with OMB Circular A-87 Cost Principles for State and Local Governments. That plan distributes the allowable costs of central service departments to grantee departments based on allowable allocation or distribution methodology. These costs are then used in grant reporting, or other cost reporting.

The different rates of Indirect Costs were developed for those contracts that had their own facilities which the deputy occupied. The difference was the percentage that was calculated to cover the facility related costs.

This rate is reviewed annually.

Villages of Cambridge & Deerfield

Schedule A

Projection-FTE and Vehicle

Estimated cost of 4 full-time positions at 37 1/2 hours a week

2021

for comparison purposes

	Lauritsen	Reynolds	VandeBurgt	Sinclair
Deputy's hourly wage with benefits	\$ 70.88	\$ 68.57	\$ 67.33	\$ 61.91
Clerical Support (3.8% of lowest dep)	\$ 2.35	\$ 2.35	\$ 2.35	\$ 2.35
Liability Insurance	\$ 0.94	\$ 0.94	\$ 0.94	\$ 0.94
Initial Training	\$ 0.44	\$ 0.44	\$ 0.44	\$ 0.44
Inservice Training	\$ 0.21	\$ 0.21	\$ 0.21	\$ 0.21
Deputy's Wage and Support Costs	\$ 74.82	\$ 72.51	\$ 71.27	\$ 65.85
37 1/2 hours multiplied by 52	1,950	1,950	1,950	1,950
Projected annual cost	\$145,899.00	\$141,394.50	\$ 138,976.50	\$ 128,407.50
Total deputy's wages and support costs				\$ 554,677.50
Vehicle Depreciation			Squad #86	Squad #115
Schedule changed to 4 year replacement.			Met	\$ 8,313.33
Vehicle Insurance			\$ 73.57	new squad - 2019
Vehicle Maintenance			\$ 3,223.15	\$ 113.60
Vehicle Equipment Depreciation w/o AED			\$ 221.00	\$ 3,223.15
Supply Fee			six months for equip.	Met
Annual Vehicle Cost			\$ 93.01	\$ 93.01
Total Annual Vehicle Cost			\$ 3,610.73	\$ 11,743.09
Cost of full-time positions and vehicle				\$ 15,353.82
Dane County Indirect Costs (4.1%)				\$ 570,031.32
Total Estimated Cost of Annual Contract				\$ 23,371.28
				\$ 593,402.60

VILLAGE OF CAMBRIDGE / DEERFIELD - DANE COUNTY SHERIFF CONTRACT WAGES APPORTIONMENT
SERVICE DATES 2021

REFLECTS ALLOCATION OF WAGE COSTS PER DANE COUNTY

NAME	HOURS	WAGES ONLY	WAGES PLUS BENEFITS	School	Deerfield	Cambridge
Lauritsen			\$ 145,899.00		\$ 72,949.50	\$ 72,949.50
Lauritsen					\$ -	\$ -
Sinclair			\$ 128,407.50		\$ 64,203.75	\$ 64,203.75
Sinclair					\$ -	\$ -
Vandeburgt			\$ 138,976.50		\$ 69,488.25	\$ 69,488.25
Vandeburgt					\$ -	\$ -
Reynolds					\$ -	\$ -
Reynolds			\$ 141,394.50	\$ 106,045.88	\$ 17,674.31	\$ 17,674.31
				\$ -	\$ -	\$ -
	0.00	\$ -	\$ 554,677.50	\$ 106,045.88	\$ 224,315.81	\$ 224,315.81
Vehicle Cost			15,353.82		7,676.91	7,676.91
	SUB TOTAL		570,031.32	106,045.88	231,992.72	231,992.72
DC Indirect Costs	4.2% of sub-total		23,371.28	4,347.88	9,511.70	9,511.70
			\$ 593,402.60	\$ 110,393.76	\$ 241,504.42	\$ 241,504.42

Cambridge School District	100-13607	\$ 110,393.76	
Village of Cambridge	100-13606	\$ 241,504.42	
Deerfield Contracted Wages	100-52110-302	\$ 233,827.51	
Deerfield Squad	100-52120-301	\$ 7,676.91	\$ 241,504.42
		\$ 593,402.60	

EASTERN DANE COUNTY JOINT MUNICIPAL COURT 2022 BUDGET REQUEST

COURT SALARIES

JUDICIAL	4,200.00
----------	----------

*COURT HOURLY WAGES

CLERK	10,000.00
-------	-----------

COURT FRINGES (Soc. Sec.)	1,086.00
---------------------------	----------

TOTAL	\$15,286.00
--------------	--------------------

COURT TRAVEL; TRAINING; CONFERENCES; MILEAGE

Judges Conference	400.00
-------------------	--------

Clerks Conference	400.00
-------------------	--------

TOTAL	800.00
--------------	---------------

*COURT SUPPLIES AND EXPENSES

WISCONSIN MUNICIPAL JUDGES ASSN. DUES	100.00
---------------------------------------	--------

JUDICIAL CLE	700.00
--------------	--------

CNA SURETY BOND	100.00
-----------------	--------

DATABASE AGREEMENT (Praxis)	950.00
-----------------------------	--------

COMPUTER MAGIC CONTRACT (Laptop maintenance)	804.00
--	--------

INTERNET CHARGES	420.00
------------------	--------

PHONE CHARGES	600.00
---------------	--------

*PURCHASE OF TRIAL RECORDING EQUIPMENT	200.00
--	--------

SUPPLIES	670.00
----------	--------

Office supply purchases-Quill Corp and local purchases	
--	--

Ink for Postage Machine	
-------------------------	--

Rental of Postage Machine	
---------------------------	--

Postage used	
--------------	--

Gordon Flesch-Copies/Paper	
----------------------------	--

Leader Printing	
-----------------	--

TOTAL	\$4,544.00
--------------	-------------------

GRAND TOTAL	\$20,630.00
--------------------	--------------------

- Percentage increase for Clerk commensurate with Village Staff increase (not included above)
- The Court formerly used the Village Office tape recorder. The number of Village meetings have increased and the Village tape recorder may become unavailable for the Court's use. Court trials must be taped in case of any appeal to the Circuit Court. Also, per Supreme Court rule, trial information must be kept for 10 years and that would impact heavily on the use of the Village recorder.
- Additional expense should be considered if former Village Clerk's office in Village Hall becomes available to the Court.

**EASTERN DANE COUNTY JOINT MUNICIPAL COURT
2021 BUDGET REQUEST**

for comparison purposes

COURT SALARIES

JUDICIAL	4,200.00
----------	----------

***COURT HOURLY WAGES**

CLERK	10,000.00
-------	-----------

COURT FRINGES (Soc. Sec.)	1,086.00
---------------------------	----------

TOTAL	\$15,286.00
--------------	--------------------

COURT TRAVEL; TRAINING; CONFERENCES; MILEAGE

Judges Conference	400.00
-------------------	--------

Clerks Conference	400.00
-------------------	--------

TOTAL	800.00
--------------	---------------

COURT SUPPLIES AND EXPENSES

WISCONSIN MUNICIPAL JUDGES ASSN. DUES	100.00
---------------------------------------	--------

JUDICIAL CLE	700.00
--------------	--------

CNA SURETY BOND	100.00
-----------------	--------

DATABASE AGREEMENT (Praxis)	950.00
-----------------------------	--------

COMPUTER MAGIC CONTRACT (Laptop maintenance)	804.00
--	--------

*INTERNET CHARGES	420.00
-------------------	--------

PHONE CHARGES	600.00
---------------	--------

SUPPLIES	670.00
----------	--------

Office supply purchases-Quill Corp and local purchases

Ink for Postage Machine

Rental of Postage Machine

Postage used

Gordon Flesch-Copies/Paper

Leader Printing

TOTAL	\$4,344.00
--------------	-------------------

GRAND TOTAL	\$20,430.00
--------------------	--------------------

- Percentage increase for Clerk commensurate with Village Staff increase (not included above)
- Internet charges are for clerk's home office due to increased usage for operation of the Court.
- Additional expense should be considered if former Village Clerk's office in Village Hall becomes available to the Court.